



**David Veights, DTM**

District 60 Administration Manager  
am@toastmasters60.com

**Minutes of the Meeting of  
District 60 Toastmasters District Council Business Meeting  
Thursday, September 23, 2021  
online using Zoom**

**1. Call to Order**

District Director Aneeta Pathak, DTM, called the meeting to order at 7:31 p.m. She welcomed all members present and reinforced the District Mission: We build new clubs and support all clubs in achieving excellence.

Aneeta explained the functions within Zoom, and asked attendees to use the “Raise Hand” function if they wished to ask a question at any point. She also asked participants to rename themselves on Zoom by using first and last name and office held.

**2. Agenda**

Aneeta Pathak presented the meeting agenda for adoption. The agenda was approved by unanimous consent.

**3. Approval of April 18, 2021, District Council Minutes**

Aneeta Pathak noted that the draft minutes had been made available in advance through email and requested adoption of the minutes. Hearing none, the minutes were adopted by unanimous consent.

**4. Year End Audit Report**

Santosh Pahwa, District 60 Audit Chair for 2020-2021, presented the Year End Audit Report. The Report provided the names of the Audit Committee members, explained the role of the Committee and how the Audit was organized, and what was audited. She concluded with the following:

- No misappropriation or comingling of funds were found during the audit committee review.
- The Audit Committee Members signed the Audit Committee Guidelines and the certification page of the Year-End Audit Report and Narratives submitted to World Headquarters.
- Reimbursements should continue to be made within Toastmasters International Guidelines
- Continue to assess the value added for eternal marketing on social media.

**5. Voting Procedures**

Aneeta Pathak reviewed the voting procedures and election rules for the meeting with attendees and conducted a test poll to ensure all were familiar with the technology and process.

## 6. Credentials Committee

Administration Manager David Veights, DTM, presented a summary of meeting credentials:

Member clubs	122
Total possible club votes	239
1/3 required for quorum	80
Registered club votes	87

Therefore, quorum had been achieved.

## 7. Confirm Appointed Officers

Aneeta Pathak presented the list of Appointed Officers

Area Directors			
Area	Member	Area	Member
A11	Alex Jovanovic	D41	Jacob Robinson
A12	Lisa Chttenden	D42	Michael McAra
A13	Adrian De Souza	D43	Michel Adedokun
A14	Gino Aldeguer	D44	Leticia Sanchez
B21	Brian Master	E51	Riddhi Karbhari
B22	Xiaofei Peng	E52	Michael Rogala
B23	Paola Gomez	E53	Dianna Lloyd
B24	Jamie Dawkins	E54	Kane Lam
C31	Jayshal Daya	F61	Audrey Marie-Nely
C32	Nadia Mulji	F62	Karen How
C33	Viajaya Sirimalle	F63	Neeshanth Sritharan
C34	Paul Falkowski	F64	Vijay Bang
C35	Shwethaa Aswin	F65	Darren Verasammy
C36	Indrani Bhattacharya		

She then presented the following Appointed Officers:

- Public Relations Manager – Elton Brown
- Finance Manager – Bibi Annief
- Administration Manager – David Veights.

Aneeta then requested ratification of the above Appointed Officers. A motion and a Second were made. The ratification of Appointed Offices passed by majority vote.

## 8. District Success Plan

Aneeta Pathak presented the District Success Plan for consideration. The Plan includes goals for membership growth, helping clubs to achieve Distinguished status, club growth and goals related to Marketing, webinars, and podcasts. For Club Growth, the focus for new clubs will be to help prospective clubs to charter, and the focus on existing clubs will be on supporting Corporate Clubs to remain healthy. The Club Success plan will be forwarded to Toastmasters International prior to September 30, 2021.

## 9. District Budget

Bibi Annief presented the draft District Budget for adoption. It is presented below:

<b>Break even</b>	<b>Revenue</b>	<b>Expense</b>	<b>Net</b>	<b>Policy</b>
Conference	39450	25300	14150	Meets Policy
<b>Minimum Expense Type</b>		<b>Expense</b>	<b>%</b>	
Marketing outside of Toastmasters		9500	15%	5%
<b>Maximum Expense Type</b>		<b>Expense</b>	<b>%</b>	<b>Policy</b>
Education and Training		14400	23%	15%
Marketing outside of Toastmasters		9500	15%	10%
Club Growth		9500	15%	15%
Public Relations		6335	10%	10%
Recognition		13250	21%	20%
Travel		10500	17%	25%
Lodging		3100	5%	15%
Food and Meals		8890	14%	15%
Speech Contest		2600	4%	5%
Administration		6252	10%	10%
		<b>84327</b>	<b>133%</b>	<b>125%</b>
<b>Total Membership Dues</b>	<b>63336</b>		<b>100%</b>	
<b>\$4 Protocol overspend</b>		<b>12667</b>		
20% of Membership dues				
<b>Total Overspend</b>		<b>20991</b>		

Aneeta then requested ratification of the Budget. A motion and a Second were made. The ratification of the Budget passed by majority vote.

#### 10. August 31, 2021, Profit and Loss Statement

Bibi Annief presented the Profit and Loss (P&L) Statement as of August 31, 2021. She noted that the P&L Statement currently shows budget variances since the District Budget has not been approved yet by District 60 and forwarded to Toastmasters International. She also noted that the district is in good financial position, with total available funds amounting to \$124,903.54.

#### 11. District Officer Reports

##### Public Relations Manager Report

Elton Brown presented the report and stated that newsletter ideas and input are always welcome and should be sent to [PRM@Toastmasters60.com](mailto:PRM@Toastmasters60.com).

##### Club Growth Report

Angela Ho presented the report and highlighted:

- Club Dues Renewal
- Seven Clubs that will receive the Smedley Award for gaining 5 members between August 1, 2021, and September 30, 2021 (*Pitch Please, Air Miles, Native Canadian TM, Downtown Toronto TM, Alpha Beta TM, Trader Toasters and Ryerson TM*)
- Prospective Clubs (*National Bank of Canada, KPMG, Z3roDay Cybernaughts*)
- Leads (*Intuit, Canadian National Immigration Refugee Board, Faith in Our Victory Now Ministries, Home Depot Canada, Inspiring Women Toastmasters Club*)
- Proposed Speechcrafts (*20 Bay PROS of PROSE, Toast of CIBC TM*)

##### Program Quality Report

Andrew Mertens presented the report and highlighted the vast resources available on the D60 website. He also highlighted upcoming Club Officer Training/Toastmasters Leadership Institute.

##### District Director Report

Aneeta Pathak announced that Wendy Williamson, Past District Director, will lead the District Leadership Committee. The Committee will soon be soliciting names of potential candidates for the upcoming Toastmasters year. She then also announced that District 60 will be holding virtual Division-wide Town Hall Meetings between September 28, 2021, and October 13, 2021.

She closed by encouraging all District Leaders to” Inspire and Empower Our Members to be the Best”.

**12. Adjournment**

Aneeta Pathak adjourned the meeting at 8:57 pm.

\*\*\*\*\*